Cancelled En Route Calls

NFIRS	Incident Report - 1	2-0005300-000 : In	complete		
DID 27211	Alarm Date	Alarm Time 08:37:56	12-0005300 Expo	osure Station D 10	ccupancy ID CALD01122
Basic L	Inits & Personnel Respo	nse Property & Involveme	nt Additional Reports	Incident Narrative Other	Override Loo
Scene A	Address	Number Pre	fix Street/Highway		Type Suffix
Type	Street Address	2112	CLEVELAND		BLVD
Vicinity	Exact Location	✓ Address Line 2			Apt/Room/Suite
F Addr	ess on Wildland Report				
Aid Giv	en or Received	City		State ZIP Code	Census Tract
N	None	Caldwell		ID 83605	·
Specifi	ic Property Use	Incident Type		Shifts & A	larms Supplemental
241	Adult education cent	ter, c 611F Dis	patched & cancelled en ro	ute · EMS < #1	Address
Times (/	ALM->CLR: 00:11:19)	Actions Taken	+++	L - L + L + L District	
Dispal	tch Notif 08:37:56	Code ? De	scription	- 163A -	City Grid - E Illinois/ N Sp
First An	v Scene				Courts 011 Courts
C	ontrolled				inyon County 311 Center
Last C	Ir Scene 08:49:15				" ingle station and/or single ur
ia [a		New Brow	se 🛛 🕞 Save	X Delete	Print

To correctly code a cancelled en route call in Firehouse use the following steps. On the **Basic** tab in the NFIRS module the following fields need to be coded.

- 1. The **Incident Type (#1)** must be one of the 611 codes listed in the lookup table. According to the NFIRS handbook the only time a cancelled en route code may be used is if your unit does not arrive on scene.
- 2. After you have coded the incident type the incident actions taken field will turn red, requiring that an incident action code needs to be entered.

· NHKS Incidence	Report - 12-0		tomptete			10	
DID Alam	Date	Alarm Time	holdent Number	Exposure	Station Ucc	upancy ID	
27211 03/2	22/2012	08:37:56	12-0005300	000	HM1 CAL	.D0112Z	<u> </u>
Basic Units & Person	nel <u>R</u> esponse	Property & Involvemen	Additional Rep	orts Incident Nar	rative Other	Г	Override Lock
Scene Address		Number Pref	x Street/Highwa	y		Туре	Suffix
Type Street Addre	ess 👻	2112	CLEVELAND			BLVD	
Vicinity Exact Local	tion 🔫	Address Line 2			1	pt/Room/Suit	le
F Address on Wildla	nd Report						
Aid Given or Rece	ived	City		State	ZIP Code	Censu	is Tract
None		Caldwell		ID	83605		
Specific Property	Use	Incident Type			Shifts & Alar	ms s	upplemental
241 Adult ed	ducation center, c	611F Dis	atched & cancelle	d en route - EMS	- Shift Alar		Address
Times (ALM->CLR:	00:11:19)	Actions Taken		+ + - + +	District		
Dispatch Notif 08	37:56	Code ? De	scription	-	1634	City Grid - E II	inois/ N Spi
First Arv Scene	2	▶ 93 Ca	ncelled en route	<	#3 Used	on County 911	Center
Controlled					Tupe of Alarm	on county str	Center
Last Clr Scene 08	49.15				I Sin	gle station and	/or single ur
-							
		New Brown					Cancel
	<u> </u>	663 010/1			Sur Sur	- P	Curcer

3. The Actions Taken (#3) field must be coded as 93 - Cancelled en route.

If a code other than 93 is entered the field will remain red until the correct incident action is entered.

Image: Contract of the second seco	t Code		Reso	urce Typ	e			
Besconnel Usage Unit Narrative EMS/Search & Rescue Other Response Code Fire Medical Hours Operated (This Incident) Miles Traveled (This Incident) Image: Medical Image: Medical Image: Medical Hours Operated (This Incident) Miles Traveled (This Incident) Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Motified Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Miles Traveled (This Incident) Image: Medical Image: Medical Image: Medical Image: Medical Miles Traveled (This Incident) Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image: Medical Image	2 Engine 102		11		. Engine			
Response Code Fire Medical Hours Operated (This Incident) Miles Traveled (This Incident) Image: Medical #4 Rescue Other 0.12 ± 0.00 Times (NOTIF->IN SVC: 00:10:09) Unit Code Notified Ensoute Antival Cleared Back in Svc Cancelled Resc Type Unit Ensoute 00.42:04 #5 Cancelled Image: Cleared 08.49:15 Back in Svc 00.49:15 Back at Home 1:	asic Personnel Usage Unit Narrative EMS	/Search & <u>R</u> esc	ue Other					
Times (NOTIF->IN SVC: 00:10:09) Unit Code Notified Enroute Arrival Cleared Back in Svc Cancelled Resc Type Unit Notified 08:39:06 Unit Enroute 08:42:04 #5 Cancelled :: Arrived at Scene	Response Code	Fire	Medical	Hours	Operated (TH	iis Incident) 0.12 🛨	Miles Travele	ed (This Incident 0.00 <u>÷</u>
Cancelled ::	Times (NOTIF->IN SVC: 00:10:09) Unit Coo	le Notified	Enroute	Arrival	Cleared	Back in Sy	rc Cancelled	Resc Type *
Cleared 08.49.15	Unit Enroute 08:42:04							
Back at Home ::	Unit Enroute 08,42.04							
	Unit Enroute 00.42.04							¥ +

¥ Unit 102 Response Detail - Incident# 12-0005300-000 Unit Code Resource Type ... Engine ... Engine 102 11 Basic Personnel Usage Unit Narrative EMS/Search & Rescue Other... Response Code Wedical Hours Operated (This Incident) Miles Traveled (This Incident) Fire X ... Cancelled □ Rescue □ Other 0.12 ÷ 0.00 ÷ Times (NOTIF->IN SVC: 00:10:09) Unit Code Notified Entoute d Resc Type * Unit Notified 08:39:06 ... Unit Enroute 08:42:04 Cancelled : Arrived at Scene 08.49.15 Cleared 08:49:15 Back in Svc 08:49:15 #7 Back at Home : Response Time Analysis. Unit Actions Taken b 11 × Delete . New 🔛 Save Le Close

In the Unit Response module, the following fields need to be completed as part of a cancelled en route incident.

- The Response Code (#4) needs to be coded X for cancelled en route.
- If you did not check en route the Unit Enroute (#5) field will also be green; the time that you enter here is the same as your Back in Service time.
- The Arrived at Scene (#6) field needs to be the same as your Back in Service time. When the response code X is entered, the Arrived at Scene (#6), field will be updated automatically with the Back in Service time.

 After entering X for your response code, the Unit Actions Taken (#7) button will become required. Select the button using your left mouse button.

🕷 Unit A	ctions	Taken	×
Code	?	Description	#8 + + ++
	+		
			× +
		Save	Cancel

🕷 Unit Acti	ons	Taken	×
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			++
#9	+		-
	+		
	t		T.
		~	+
		Save Cancel	

¥	Unit A	tions	Taken	X
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	93		Cancelled en route	++
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			Sum Small	1
			SaveCancel	

8. Once the **Unit Actions Taken** screen open, select the **+ (#8)** to open a line to enter the actions taken code.

9. The **Unit Actions Taken (#9)** line will turn red and will not save until the proper code is entered.

10. The correct code for the **Unit Actions Taken** field is **93 - Cancelled en route**.

After entering the unit action code, select the **Save** button to go back to the unit response screen.

Unit 102 Response Detail - Incident# 12-0005300-000 Init Code Resource Type III III III Regine 102 III Regine Basic Personnel Usage Unit Narrative) EMS/Search & Bescue Other	×
Engine 102 was cancelled en route and did not arrive on scene.	X
Id d b bl Archin Al D New Save X Delete	یر آل+ Close

After you return to the **Unit Response** module, complete the **Personnel** and the **User Fields** as you normally would. Then right click on the **Save** button and select the **Save & Close** option to return to the main NFIRS report.

11. When you entered the response code of **X** the unit narrative was updated to reflect the unit was cancelled and did not arrive on scene.

W NFI	RS Incident Report - 1	2-0005300-000	: Incon	nplete				
FDID 27211	Alarm Date	Alarm Time	Incid	lent Number E	xposure	Station	Occupancy II)
<u>B</u> asic Units	Units & Personnel Bespor	nse Property & Invo	Ivement	Additional Reports	Incident N	arrative 5	2ther	C Override Lock
Unit	Name	Notified	Enroute	Arrival	Cancelled	Cleared	Back In Svc F	MRO
102	Engine 102	08:39:06	08:42:04	08:49:15		08:49:15	08:49:15	×
1 Unit	record listed		jdd	Add Group	Оре	en 📗	Open Aļi	 Deleţe
Perso	nnel					-		
Staff II) Name	91.		Unit	Code	Position	Hrs Worked	Hrs Paid
0197	CARICU, BRAD	<u>1</u>		102	EMS		U.1	
1 Pers	connel record listed		Add	Add Group	Opg	in 🛛	Egit Group	Delete
H	4 > >	New 64	Browse	Save	×	Delete	Print	Cancel

After you return to the main incident report, complete the remaining tabs as you would any other type of report.