## **Cancelled On-Scene Calls**

The NFIRS 5.0 handbook defines as a cancelled en route call as, "Dispatched and canceled en route. Incident cleared or canceled prior to arrival of the responding unit. If a unit arrives on the scene, fill out the applicable incident type code". Therefore if your unit arrives and on-scene and you are then canceled you must code the incident to the type of incident you found on arrival.

VINFIRS Incident Report - 12-00	05300-000 : Incomplete
FDID Alarm Date 27211 03/22/2012	Alarm Time         Incident Number         Exposure         Station         Occupancy ID           08:37:56         12:0005300         000
Scene Address           Type         Street Address           Vicinity         Type	Property & Involvement         Additional Reports         Incident Narrative         Other         I         Override Lock           Number         Prefix         Street/Highway         Type         Suffix           2112         CLEVELAND         BLVD         Image: Clevel Land           Address Line 2         And/Record/Suite
Address on Wildland Report	City State ZIP Code Census Tract
Specific Property Use	Incident Type     Incident Type     Shifts & Alarms     Supplemental Address
Times (ALM->CLR: 00:16:41)           Dispatch Notif           Dispatch Notif           08:37:56              First Arv Scene           08:49:15              Controlled              Last Cit Scene           08:54:37	Actions Taken + + + U Code ? Description + + + U Strict 163A City Grid - E Illinois/ N Spr 911 Used 4 Caryon County 911 Center Type of Alarm 1 Single station and/or single ur
	ew 🚜 Browse 📓 Save 🗙 Delete 🖨 Print ØCancel

it Code		Reso	urce Type			
12 Engine 102		11		Engine		
asic Personnel Usage Unit Narrative EM	S/Search & <u>R</u> escu	e Other				
Response Code	Fire	☐ Medical ☐ Other	Hours (	Dperated (This Inc 0.2	ident) Miles T	raveled (This Inciden 0.00 🚊
Times (NOTIF->IN SVC: 00:15:31)	ode Notified	Enroute A	miyal	Cleared Bac	ck in Svo Can	celled Resc Type
Unit Notified 08:39:06						
Unit Enroute 08:40:37						
Cancelled ::						
Cancelled ::						
Cancelled ::						
Cancelled ::						H4
Cancelled ::					1	- <u>#4</u> →

Follow the steps listed below for a cancelled on-scene incident type report.

- 1. Incident Type (#1) code for the incident type you found on arrival
- 2. Actions Taken (#2)
  - i. **90A Cancelled on-scene**, on scene less than 5 minutes.
  - ii. 92 Standby or,
  - iii. **73 Provide manpower**, on scene greater than 5 minutes
- 3. In the Unit Response module, for the Response Code (#3), the correct codes are,
  - i. 40 Emergency (Lights/Sirens)
  - ii. 41 Non-Emergency (No Lights/Sirens)
  - iii. 42 Non-Emergency (Downgrade to No Lights/Sirens)
  - iv. 43 Emergency (Upgrade to Lights/Sirens)
  - v. **X Cancelled**, can be used when multiple units are responding
- 4. Your **Unit Actions** need to be completed at this point. To start select the **Unit Actions Taken** button to continue.

Code	?	Description #5	P-
			-
	+		
	-		
	+		
			-

5.	Once the Unit Actions Taken screen open, select the +
	(#5) to open a line to enter the actions taken code.

🖌 Uni	t Actions	Taken	×
Code	?	Description	+
• 73		Provide manpower	++
-	_		_
Η			
		#6	<u></u>
<u> </u>			+
		Save Cancel	
		Save	

 Select the code that best fits your Unit Actions Taken and enter them on the code line that you opened.

After entering the unit action code, select the **Save** button to go back to the unit response screen.

W Unit 102 Response Detail - Incident# 12-0005300-0	00			
Unit Code #7	Resource T	ype		
		Engine		
Basic Personnel Usage Unit Narrative EMS/Search & Rescu	e Qther			
				<u> </u>
				-
	D New	Save	× Delete	RI+ Close

 Select the code that best fits your Unit Actions Taken and enter them on the code line that you opened.

After entering the unit action code, select the **Save** button to go back to the unit response screen.

W NFI	RS Incident Report - 12	-0005300-000	) : Incom	plete					×
FDID 27211	Alarm Date	Alarm Time 08:37:56	Incide 12-0	ent Number E	xposure	Station	Occupancy I	D 2	
<u>B</u> asic Units	Units & Personnel	e Property & Inv	olvement	Additional Reports	Incident	Narrative ] [	<b>2ther</b>	C Override Lo	ock 
Unit	Name	Notified	Enroute	Arrival	Cancelled	Cleared	Back In Svc	FMRO	
102	Engine 102	08:39:06	08:40:37	08:49:15		08:54:37	08:54:37	×	
1 Unit Perso	record listed		Add	Add <u>G</u> roup	Le de	ien	Open All	Delețe	
Staff IL	V Name			Unit	Lode	Position	His Worke	Hrs Paid	1
•					201220			· · ·	
1 Per	sonnel record listed		Add	Add Group	Op	ien	Egit Group	Delete	
H		New 6	Browse	Save	×	Delete	🖨 Print	Ø Cancel	

After you return to the main incident report, complete the remaining tabs as you would any other type of report.